



Basic Details

Organisation Chain	Council of Scientific and Industrial Research CSIO Chandigarh Admin -CSIO-CSIR		
Tender Reference Number	CSIO/GS/01/2025		
Tender ID	2025_CSIR_801021_1		
Tender Type	Open Tender	Form of contract	Empanelment
Tender Category	Goods	No. of Covers	2
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Financial Bid
		.pdf	Financial Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

EMD Fee Details

EMD Amount in ₹	9,00,000	EMD Exemption Allowed	Yes
EMD Fee Type	percentage	EMD Percentage	2.0%
EMD Payable To	Director, CSIO-CSIO	EMD Payable At	Chandigarh

Work /Item(s)

Title	CSIO/GS/01/2025				
Work Description	Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	4,50,00,000	Product Category	Drugs and Pharmaceutical Products	Sub category	NA
Contract Type	Empanelment	Bid Validity(Days)	90	Period Of Work(Days)	365
Location	CSIR-CSIO, Chandigarh	Pincode	160030	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Administration Block

Critical Dates

Publish Date	09-Jun-2025 04:00 PM	Bid Opening Date	30-Jun-2025 03:30 PM
Document Download / Sale Start Date	09-Jun-2025 04:00 PM	Document Download / Sale End Date	30-Jun-2025 03:00 PM
Clarification Start Date	09-Jun-2025 04:00 PM	Clarification End Date	25-Jun-2025 04:00 PM
Bid Submission Start Date	09-Jun-2025 04:00 PM	Bid Submission End Date	30-Jun-2025 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description		Document Size (in KB)
	1	Tendernotice_1.pdf	Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre		461.4
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Empanelment of Chemists - Tender Document.pdf	Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre	461.4

Tender Inviting Authority

Name	Director, CSIR-CSIO
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Address	CSIR-CSIO, Chandigarh
Tender Creator Details	
Created By	Vinod Kumar
Designation	ASO
Created Date	09-Jun-2025 12:10 PM

CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
SECTOR 30-C, CHANDIGARH-160 030

NOTICE INVITING TENDER

for

Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre

NIT No. CSIO/GS/01/2025

CSIR-Central Scientific Instruments Organisation (CSIO), Chandigarh, a constituent unit of Council of Scientific & Industrial Research an Autonomous Organisation under the Ministry of Science & Technology, Govt. of India and a premier R&D laboratory of international repute in the area of Instrumentation invites sealed tenders on behalf of the Director, CSIR-CSIO **under two bid system** from the reputed Chemist Shops/Pharmacies located in Chandigarh, Panchkula and Mohali having valid drug license for supply of Allopathic Medicines prescribed by Medical Officers of the Institute to CSIO Clinical Centre on discount and credit basis for a period of one year initially and extendable for further 2 years. The estimated cost of allopathic medicines to be supplied is approximately Rs.4.50 Crore per annum. For tender documents & further details, please visit website www.csio.res.in or eprocure.gov.in/epublish/app Tender documents can be downloaded free of cost from these websites.

i)	Estimated Cost	Rs. 4.50 Crore per annum
ii)	EMD	Rs.9,00,000
iii)	E-Publishing of Tender	09-06-2025
iv)	Closing of Tender Date & Time	30-06-2025 at 3:00 PM
v)	Technical Bid Opening Date & Time	30-06-2025 at 3:30 PM
vi)	Bid Offer Validity	90 days

Govt. instructions regarding MSME will apply. For any amendments, Corrigendum, extension of NIT or revision, please visit CPP Portal <https://eprocure.gov.in/epublish/app> and our Website <http://csio.res.in> .

The Tender duly super scribed “**Tender for Empanelment of Chemists for CSIR-CSIO Clinical Centre**” should reach Director, CSIR-CSIO on or before **30-06-2025 by 03.00 pm**. The technical bid will be opened on **30-06-2025 at 03.30 pm**.

The Director, CSIR-CSIO, Chandigarh reserves the right to accept or reject any or all tenders in full or part thereof without assigning any reason whatsoever and his decision on all matters in this regard shall be final & binding.

-Sd-

Sr. Controller of Administration

CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
SECTOR 30-C, CHANDIGARH-160 030

NOTICE INVITING TENDER

for

Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre

NIT No. CSIO/GS/01/2025

CSIR-Central Scientific Instruments Organisation (CSIO), Chandigarh, a constituent unit of Council of Scientific & Industrial Research an Autonomous Organisation under the Ministry of Science & Technology, Govt. of India and a premier R&D laboratory of international repute in the area of Instrumentation invites sealed tenders on behalf of the Director CSIR-CSIO **under two bid system** from the reputed Chemist Shops/Pharmacies located in Chandigarh, Panchkula and Mohali having valid drug license for supply of Allopathic Medicines prescribed by Medical Officers of the Institute to CSIO Clinical Centre on discount and credit basis for a period of one year initially and extendable for further 2 years. The estimated cost of allopathic medicines to be supplied is approximately **Rs.4.50 Crore** per annum. For tender documents & further details, please visit our website www.csio.res.in or eprocure.gov.in/epublish/app. Tender documents can be downloaded free of cost from these websites.

The Tender duly super scribed “**Tender for Empanelment of Chemists for CSIR-CSIO Clinical Centre**” should reach Director, CSIR-CSIO on or before **30-06-2025 by 03.00 pm**. The technical bid will be opened on **30-06-2025 at 03.30 pm**.

CSIR has appointed Sh. Jagadip Narayan Singh, IAS (Retd.) and Sh. Arun Kumar Gupta, Ex-CMD, SCI as Independent External Monitors (IEMs) to review the procurement procedure and process of tender value more than 3 crores. Following are the details of IEMs:-

Sh. Jagadip Narayan Singh IAS (Retd.) C-54, Bharatendu Harischandra Marg, Anand Vihar, Delhi 110092 jagadipsingh@yahoo.com	Sh. Arun Kumar Gupta, Ex-CMD, SCI 68B, Nandanvan CHS, Sector-17, Nerul, Navi Mumbai 400706 guptaarun55@rediffmail.com
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The Director, CSIR-CSIO, Chandigarh reserves the right to accept or reject any or all tenders in full or part thereof without assigning any reason whatsoever and his decision on all matters in this regard shall be final & binding.

Note: Preference shall be given to bidders in respect of “Public Procurement (Preference to Make in India) Order, 2017” issued by DPIIT and “Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012” issued by MoSME (wherever admissible).

Scope of Work

The empanelled chemist will supply the medicines /drugs at the agreed uniform rate of discount on MRP (inclusive of all taxes) and on credit basis to CSIR-CSIO Clinical Centre immediately based on the prescription slip issued by Medical Officers of the Institute.

The empanelled Chemist will supply the medicines and obtain the signature of patient/dispensary representative on reverse of the invoices/bills and/or prescription slips as a token of having received the medicine.

Validity of the Empanelment

The empanelment shall initially be for a period of one year with the provision of extension for a further period of two years on the basis of satisfactory performance, with the approval of Director CSIR-CSIO on the same terms & conditions.

Eligibility Criteria

The Bidder(s) should comply fully with the Technical Specifications in the tender document.

TERMS & CONDITIONS

- 1) The Bidder/Chemist shall bear all costs associated with the preparation and submission of its bid irrespective of the conduct or outcome of the bidding process.
- 2) The Bidder/Chemist should not indulge in any corrupt, fraudulent, collusive, coercive practices during the entire process and execution of empanelment.
- 3) Before the deadline for submission of the bid, CSIR-CSIO reserves the right to modify the bidding document and to extend or not to extend the date of submission. Such amendment/modification will be hosted on CSIR-CSIO website.
- 4) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 5) The Bidders are not permitted to withdraw/alter or modify their bids after expiry of the deadline of receipt of bids.
- 6) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 7) This tender form along with **Annexure A & Annexure-D** i.e. **Technical Bid & Price/Financial Bid** should be submitted in the Bid format only. The rates should be filled in the Price Bid format (**Annexure-D**) and to be submitted in separate sealed cover. Violation of this condition shall render the tender liable for rejection.
- 8) The Chemists must furnish their Bank Account Particulars as per the attached proforma (**Annexure B**). The payment would be credited to the Bank Account of the Chemist through electronic mode within reasonable period of receipt of the certified Bills.
- 9) Each page of the tender document should be signed by the tenderer/authorized signatory giving his/her name and designation with rubber stamp of the firm affixed on each page.

- 10) Individual signing the Bid and other documents must specify whether s/he signs as
 - i) A sole proprietor of the firm, or constituted attorney of such proprietor.
 - ii) A partner of the firm, if it is a partnership firm and in this case she/he must have a clear legal authority to sign, answer and admit to refer disputes to arbitration.
 - iii) Constituted Attorney/Authorized Signatory, if it is a company. Photocopies of the relevant deeds e.g. Proprietorship/ Partnership Deed duly attested by a Notary Public need to be attached.
- 11) Unsealed, conditional/telegraphic/fax tenders and tenders without Earnest Money Deposit or not on the prescribed form shall not be entertained and will be rejected
- 12) EMD deposited with CSIR-CSIO in connection with any other tender will not be considered/adjusted against this tender.
- 13) The **last date and time of receipt of tenders is 30-06-2025 by 03.00 p.m.** Tenders received after the due date and time shall not be considered. The tenderer will be responsible for timely submission of the tender documents, complete in all respects.
- 14) Late/Delayed/Unsolicited quotations/Incomplete tenders, for whatsoever reason, will not be considered at all. **Tender without EMD will also not be considered.**
- 15) The **Technical Bid shall be opened on 30-06-2025 at 03.30 p.m.** in the presence of tenderer(s) or their authorized representatives who may wish to be present at that time.
- 16) The tenderer should read the terms & conditions and give their acceptance by signing every page with seal of the firm. Failure to fulfill any of the conditions shall render the tender liable for rejection.
- 17) In case, it is found that any particular medicine has expired, or is substandard or spurious, or not as per prescription slip, the Chemist will be liable to be black-listed for a period of 03 (three) years for future participation in CSIR/CSIO tenders. Besides this, legal action(s) as deemed fit, will be taken. In case of failure or refusal by the empanelled Chemist to supply the medicines in CSIO Clinical Centre, the empanelment is liable to be cancelled at his risk and cost.
- 18) The chemist/pharmacy will have to serve notice at least one month in advance to Director CSIR-CSIO in case the firm wants to back out from the empanelment in between.
- 19) Empanelment would be made to highest discount quoting firm(s) for the supply of medicines provided the chemist fulfils other terms and conditions.
- 20) The Director CSIR-CSIO reserves the right to enter into parallel empanelment simultaneously or at any time during the period of this empanelment, with one or more chemists.
- 21) The bidder should quote uniform discount in percentage terms on the Maximum Retail Price (MRP) (inclusive of all taxes) printed on the strip/Bottle/ unit packed. The quoted offer shall be on the MRP inclusive of all taxes and shall remain firm and fixed for the entire duration of the empanelment.
- 22) Substitute medicines and short supply of medicines will not be accepted unless permitted by the Medical Officers of CSIR-CSIO Dispensary. Cut strips and loose medicines will be accepted only after showing batch number and expiry date.
- 23) The Chemists must have communication facilities such as Telephone/Mobile Phone, E-mail etc.

- 24) The supplied medicines should have its own shelf-life period as mentioned on the label of medicines. The shelf life of medicines supplied should not have passed more than half of its shelf life at the time of supply.
- 25) Family members of officers/officials working in CSIR/CSIO cannot take part in this tender enquiry.
- 26) The tenderer will not be allowed to sub-empanelment. If this comes to notice, action will be taken which may amount to cancellation of empanelment awarded to the firm and/or forfeiture of Performance Security Deposit.
- 27) Director CSIR-CSIO or his authorized representative reserves the right to visit/inspect the premises of supply of medicines.
- 28) All the prescription slips and invoices alongwith pre-receipted and stamped consolidated Bills would be submitted in CSIR-CSIO Dispensary for certification/verification on fortnightly basis. Medical Officer concerned will give a certificate that "the medicines supplied are as per prescriptions and bills may be processed for payment". After certification/verification by the concerned Medical Officers of CSIR-CSIO, the bills will be processed for payment by the office. The consolidated bills would be prepared by the Chemists separately for regular staff/their family members and pensioners/their family members.
- 29) CSIR-CSIO Dispensary timings are as follows:
Morning Timings
8.00 AM to 12.00 Noon (Monday to Friday)
8.00 AM to 12.00 Noon (Saturday) (Second & Fifth Saturdays are off-days)
Evening Timings
3.30 PM to 6.30 PM (Monday to Friday) (April to September)
3.00 PM to 6.00 PM (Monday to Friday) (October to March)
- 30) **Delivery Schedule** - Empanelled chemist will collect the prescriptions from the CSIR-CSIO Clinical Centre and deliver the medicines as per the following time schedule, which is to be strictly followed:
(a) The prescriptions of the morning session will have to be collected at 11.45 AM and deliver the medicines at 04.00 PM on the same day.
(b) Similarly, the prescriptions of the evening session will have to be collected at 06.15 PM in the summer and at 05.45 PM in the winters and deliver the medicines at 09.00 AM on the next day.

In case parallel empanelment with multiple firms/chemists is done, collection of prescription slips from CSIR-CSIO Clinical Centre will be made on fortnightly rotation basis.
- 31) **Penalty Provisions –**
(a) Non-compliance of delivery schedule shall liable for penal action @ Rs. 3000.00 for every reported lapse.
(b) Dispensing of medicine other than prescribed by Medical Officer/AMA shall liable for penal action @ Rs. 2000.00 for every reported lapse.
(c) Dispensing about to expire medicine shall liable for penal action @ Rs. 10,000.00 for every reported lapse.
(d) Variation in dose of medicine @ Rs. 2000.00 for every reported lapse.
(e) Mentioning more rates than printed MRP rates @ 5000.00 for every reported lapse.
(f) False claims shall liable for penal action @ Rs. 10000.00 for every reported lapse.

- (g) Delivery of substandard/spurious/expired medicine or false claim shall be liable for termination of contract along with other deemed fit action.

- 32) **CORRUPT OR FRAUDULENT PRACTICES** CSIR-CSIO requires that the Bidders observe the highest standards of ethics and conduct during the tender process and afterwards during the execution of such empanelment. In pursuance of this policy, the terms and conditions are set forth as follows:
- a) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the tender process or in the process of execution of empanelment; and
 - b) "Fraudulent practice" means misrepresentation of facts in order to influence the tender process or execution of empanelment to the detriment of CSIR- CSIO, and includes collusive practice among Bidder (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive CSIR-CSIO of the benefits of free and fair competition;
- CSIR-CSIO will declare a firm ineligible, either indefinitely or for a specified period of time, if it determines that the bidder/firm has engaged himself in corrupt and/or fraudulent practices while competing for or in executing the empanelment.

Technical Bid

1. The chemist must hold valid licenses as on the date of submission of Bid in specified forms (Form 20, 20-B, 21, 21-B and 21-C) issued by the Drug Control Authority of the State under the provisions of Drugs and Cosmetics Act, 1940. The successful Bidder will further ensure that their license remain valid on the date of bid opening and till the end of the empanelment period.
2. The Chemist must not have been convicted by the State Drugs Authorities and no case should be pending under the Drugs and Cosmetics Act and Rules.

And

The tendered must not have been blacklisted/debarred/suspended/terminated by any organization during the last 03 (three) years. A declaration in this regard as per **Annexure-C** is to be attached.

3. The bidder should have Goods and Services Tax Identification Number (GSTIN), Copy of GSTIN/provisionally issued GSTIN is to be attached.
4. A copy of PAN allotted to the firm/owner.
5. **Earnest Money Deposit (EMD) of Rs.9.00 lakh (Rupees Nine lakh only)** is required to be deposited in the form of Demand Draft in favour the Director, CSIR-CSIO. The EMD of the unsuccessful bidders would be refunded after the finalization of empanelment. The EMD of the successful bidder will be refunded on deposition of Performance Security Deposit.
6. The successful bidder will be required to deposit **Performance Security amounting to Rs. 22.50 lakh** in the shape of Demand Draft/Bank Guarantee. In case Bank Guarantee is to be deposited, the same should be valid for the period of empanelment + 45 days. The Performance Security Deposit is liable to be forfeited in case of breach of empanelment.
7. Integrity Pact (Annexure-"E") duly signed and stamped by the Contractor is to be submitted.

Financial Bid

1. **Price bid of only those bidders who are found responsive in the technical bid will be opened.**
2. The interested firms have to quote the percentage of discount, they would offer on the MRP, which shall be the basis of deciding the successful bidder, subject to compliance of other terms & conditions of the tender.
3. The acceptance of tender will be on the basis of maximum discount offered by the Chemist on MRP i.e. Maximum Retail Price which is printed on the packing/flaps/bottles. The Chemist will be paid on MRP minus discount and no Sales Tax, Octroi or any other levy/tax will be paid separately, which has to be borne by the Chemist. Tampering on the printed MRP would be considered as cheating and can render the empanelled Chemist liable for disqualification and leads to cancellation of empanelment.
4. Discount should be quoted in sealed envelope as per **Annexure 'D'** and superscribed "**Financial Bid**". Discount should not be mentioned at any place other than in the sealed Financial Bid. If found so, the Bid shall stand rejected.
5. Rates offered should be mentioned both in figures as well as in words and offer should be typed or legibly handwritten. Alteration if any, unless legibly attested by the Tenderer with his full signature shall invalidate the tender. The tender should be duly signed by the authorized persons. (In case, there is any difference in the amount between figures & words, the amount indicated in words will be treated as the valid offer). The Tenderer should ensure that the amount is written in such a way that interpolation is not possible. No blank space should be left.

Termination for Default

CSIR-CSIO may, without prejudice to any other remedy for breach of empanelment, by written notice of default sent to the bidder, terminate the empanelment in whole or part:

- a. If the bidder fails to provide any or all of the services within the period(s) specified in the empanelment/tender conditions.
- b. If the bidder fails to perform any other obligation(s) under the empanelment/tender.
- c. If the bidder, in the judgment of the CSIR-CSIO has engaged in corrupt or fraudulent practices in competing for or in executing the empanelment including sub-empanelment.

Besides failure or refusal on chemist's part to supply the medicines within the time as provided in the relevant clauses of this Tender document, the empanelment is liable to be terminated/cancelled at chemist's risk and cost without any notice. Any additional cost involved in arranging supply from alternative source will be recovered from the chemist.

How to apply

Chemists/Pharmacies meeting the above mentioned terms and conditions will submit both technical as well as financial bids simultaneously in the separate tender forms. Earnest Money Deposit (EMD) of Rs. 9,00,000/- (Rupees Nine Lakh only) is required to be deposited through Demand Draft only in favour of Director CSIO.

The tender received without EMD will be summarily rejected. The financial bids of only those chemists/pharmacies who qualify in the technical bid will be opened on

stipulated date and time to be communicated later. The EMD may be forfeited if a bidder withdraws its tender during the period of bid validity or in case of a successful bidder, if he does not accept the award and fails to submit PBG.

Desirous pharmacies may download tender forms from CPPP or our website www.csio.res.in free of cost. Technical bid and Financial bid in the prescribed format duly completed in all respects and supported by relevant documents should be submitted in two separate sealed envelopes duly superscribed as “**Technical Bid**” and “**Financial Bid**” put together in a single sealed envelope duly superscribed “**Tender for Empanelment of Chemists for CSIR-CSIO Clinical Centre**” addressed to Director CSIR-CSIO, Chandigarh. Tenders should reach Director, CSIR-CSIO, Sector 30, Chandigarh, **on or before 30-06-2025 by 03.00 p.m.** Late and delayed tenders will not be opened and summarily rejected. The technical bid will be opened on **30-06-2025 at 03.30 pm** in the Administrative Block, CSIR-CSIO, Chandigarh, in the presence of the representatives of the chemists/pharmacies, if any.

In case, the day of bid submission is declared Holiday by Govt. of India, the next working day will be treated as day for submission of bids. There will be no change in the timings. Bids NOT submitted as per the specified format and nomenclature will be out rightly rejected. Ambiguous bids will be out rightly rejected. The offers submitted by telegram / fax / E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter.

If any information furnished by the agency is found to be incorrect at any stage during the empanelled period, it will liable to be debarred from tendering and Performance Security Deposit will be forfeited.

The Director, CSIR-CSIO, Chandigarh reserves the right to accept or reject any or all tenders in full or part thereof and to annul the tendering process without assigning any reason whatsoever and his decision on all matters in this regard shall be final & binding.

ARBITRATION:

- In the event of any question, dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under this agreement) the same shall be referred to **India International Arbitration Centre (IIAC), at Plot No 6, Vasant Kunj, Institutional Area, New Delhi** for appointment of Arbitrator to adjudicate the dispute.
- The award of the arbitrator shall be final and binding on the parties. The Arbitrator may give interim award(s) and/or directions, as may be required.
- Subject to the aforesaid provisions, the Arbitration & Conciliation Act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the Arbitration proceedings under this clause.

-Sd-

Sr. Controller of Administration

CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
SECTOR 30-C, CHANDIGARH-160 030

TECHNICAL BID

Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre

NIT No. CSIO/GS/01/2025

Sr.No.	Particulars	Details to be submitted by the bidder
1	Name & Address of the Chemist Please attach proof/document regarding registered address of firm/company (Chandigarh, Panchkula, Mohali) Telephone No Mobile No. Email ID	
2	Constitution (Company/Partnership/Proprietorship) Kindly attach document as per T&C No. 10	
3	Whether Manufacturer/Authorized Distributor/Dealer/Agency (attached document)	
4	Details of Shop & Establishment Registration (attach proof) Registering Authority Registration No. & Date	
5	Drug Licence No., Date and validity of Drug Licence for Allopathic Medicines (Self attested copies of relevant documents to be enclosed)	
6	Sales Tax No. (if applicable)	
7	GST/VAT/TIN Registration, as applicable (Self attested copy of GST/VAT/TIN No. Certificate to be enclosed)	
8	Permanent Account Number (PAN) (Self attested copy of PAN Card to be enclosed)	
9	Whether the Billing System is computerized? (Yes/No)	
10	Whether the firm has been convicted by the State Drugs Authorities and if any case is pending under the Drugs and Cosmetics Act and Rules? (Yes/No)	

	and Whether the firm is blacklisted/ debarred/suspended/terminated by any Government Department/Undertaking during the last three years? (Yes/No) A declaration to this effect must be enclosed as per Annexure-C .	
11	Whether the Chemist is willing to supply medicines to CSIO Clinical Centre immediately based on the prescription slip issued by Medical Officers of CSIR-CSIO in CSIO Clinical Centre and has all the facilities required to cater to a large customer base like CSIO and other hospitals. Yes/No	
12	Detail of Earnest Money Deposit (EMD) drawn in favour of Director CSIO (Kindly submit original EMD along with the Technical Bid)	DD No. Date: Amount Rs..... Name of the Bank
13	Bank Account Details (Annexure B)	
14	Integrity Pact (Annexure-“E”) Signed and Stamped by the Contractor	
15	On empanelment, the bidder will be required to deposit Performance Security amounting to Rs. 22.50 Lakhs.	Agreed/Not Agreed

I have gone through terms & conditions of NIT carefully and accept the same and provide all the information/documents as mentioned above. Copy of NIT duly signed and stamped at each page is enclosed.

Name of the Authorized Signatory :

Seal of the Chemist :

Date :

***Signature & Seal of
Authorised Signatory/Chemist***

Annexure B

**CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
SECTOR 30-C, CHANDIGARH-160 030**

Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical Centre

NIT No. CSIO/GS/01/2025

Bank Account Details

Sr.No.	Particulars	Details
1	Name & Address of the Chemist	
2	Name of the Beneficiary Account	
3	Account No.	
4	Nature of Account Saving/Current	
5	Name & Address of the Bank	
	Telephone No./Mobile No.	
	Email ID	
6	IFSC Code (copy of cancelled cheque is to be attached)	
7	MICR Code	
8	Branch Code	

We declare that the information provided above is true and correct.

Date : ____/____/2025

Signature:

Name :

(Seal of the Vendor)

Verification:

Certified that the bank account particulars/details as given above are correct as per Bank record.

**Signature of Branch Manager
with seal of the Bank**

D E C L A R A T I O N
(on company's letter head/pad)
NIT No. CSIO/GS/01/2025

I/We, _____ (name) the sole
proprietor/partner _____ of _____ M/s.

(company name) do hereby solemnly affirm and declare as under :

1. That my/our firm has never been convicted by the State Drugs Authorities and no case is pending under the Drugs and Cosmetics Act and Rules.
2. That my/our firm is not black-listed / debarred / suspended / terminated by any organization during the last 03 (three) years.

Date : ____/____/2025

Place : _____

***Signature & Seal of
Authorised Signatory/Chemist***

Undertaking

I undertake that the above information is true to the best of my knowledge. If the above declaration is found to be false at any stage during the bidding process or during the period of empanelment, CSIR-CSIO is free to take any action against my/our firm including termination/black-listing besides legal action.

Date : ____/____/2025

Place : _____

***Signature & Seal of
Authorised Signatory/Chemist***

Annexure D

**CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
SECTOR 30-C, CHANDIGARH-160 030**

FINANCIAL BID

***Empanelment of Chemists for supply of medicines to CSIR-CSIO Clinical
Centre***

NIT No. CSIO/GS/01/2025

Sr. No.	Particulars	Details
1.	Name & Address of the Chemist	
	Telephone No.	
	Mobile No.	
	Email ID	
2.	Percentage of Discount offered on Maximum Retail Price (MRP) inclusive of taxes printed on medicines strip/bottle/unit packed	(a) In percentage terms – in figures
		(b) In percentage terms – in words

Date: ____/____/2025

Place: _____

***Signature & Seal of
Authorised Signatory/Chemist***

Format of Integrity Pact*(Refer para 5.1.2 (ix) (k) of the CSIR Manual)***INTEGRITY PACT**

Between

Council of Scientific & Industrial Research (CSIR) a Society registered under the Indian Societies Act 1860 represented by _____ hereinafter referred to as “The Principal”.

And _____ herein referred to as “The Bidder/ Contractor.”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for _____. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - (a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - (c) The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - (a) The Bidder(s)/Contractor(s) will not, directly or through any other Person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - (b) The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, Certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - (c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- (d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is annexed and marked as Annexure.

- (e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (3) The person signing IP shall not approach the courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 – Disqualification from tender process and exclusion from future Contracts

- (1) If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”. Copy of the “Guidelines on Banning of business dealings” is annexed and marked as Annex -“B”.

Section 4 – Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

- (1) The Bidder declares that no previous transgressions occurred in the last 3 Years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings.”

Section 6 – Equal treatment of all Bidders / Contractors/ Sub-contractors

- (1) The Bidder(s)/Contractor(s) undertake(s) to demand from all Subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders / Contractors/ Subcontractors

- (1) If the Principal obtains knowledge of conduct of a bidder, Contractor or Subcontractor or of an employee or a representative or an associate of a bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitors

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the JS (A), CSIR.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s) / Subcontractor(s) with confidentiality.
- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notice, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non- binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the JS(A), CSIR within 8 to 10 weeks from the date of reference or intimation to him by the Principal and should the occasion arise, submit proposals for correcting problematic situations.
- (7) Monitor shall be entitled to compensation on the same terms as being extended to/provided to Independent Directors on the CSIR.
- (8) If the Monitor has reported to the JS(A),CSIR, a substantiated suspicion of an offence under relevant IPC/PC Act, and the JS(A), CSIR has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 10 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by JS(A), CSIR.

Section 10 – Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and Jurisdiction is the Registered Office of the Principal, i.e. New Delhi
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on Behalf of the Principal Employer)
(Office Seal)

Place.....

Date.....

Witness 1:(Name & Address")

Witness 2:(Name & Address)

(For & on Behalf of Contractor/Bidder)
(Office Seal)

Place.....

Date.....